

LAIKIPIA

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OFFICE OF THE REGISTRAR (ACADEMIC AFFAIRS)

To: ALL FRESHMEN

Ref: LU/ACA/R(AA)/INT.TRANS/74/VOL.II/001

Date: 28th August, 2019

RE: INTRA/INTER SCHOOL TRANSFERS

All students requesting for the above –mentioned transfers must study the subject clusters and their respective Laikipia University cut-off points. Kindly note that you will only be allowed to transfer if you meet the following conditions:-

- i. If you meet or exceed the subject cluster points for the programme you desire.
- ii. If there is capacity in the programme you are applying for.
- iii. In case of limited capacity in the programme of choice; the order of merit shall be strictly followed. i.e. student performance ranking will be followed.
- iv. Pay the application fee of Kes.1,000/= at the cash office.

We have all the information you need on the intra/inter school transfer forms which you can download from the University website i.e. www.laikipia.ac.ke starting on **Thursday 29th August, 2019**. Please use your KCSE Index number as the PIN to access these forms. The deadline for submitting these forms at your current Dean's office and at the Registrar (AA)'s office is **Tuesday 3rd September, 2019** at 5p.m.

Successful applicants shall be notified through the University noticeboards after approval by the Deans Committee on **10th September, 2019**. An authorization letter will be issued which will effectively change your registration number and program of study.

Thank you.

Dr. R. K. Kiugu, Ph.D.
Registrar (Academic Affairs)

Copy to:

DVC (A&R)
Finance Officer
Deans of Schools
All notice boards

Vision : A University for Valued Transformation of Society

Mission: To serve students and society through research, education, scholarship, training, innovation, outreach and consultancy



Laikipia University is ISO 9001:2015 and ISO/IEC 27001:2013 Certified

