



## LAIKIPIA UNIVERSITY RESEARCH GUIDELINES

### Annex IV

#### Project Registration Form

1. Title of Project:

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2. Name of Principal Researcher:

Name: \_\_\_\_\_ Department: \_\_\_\_\_

Co-researchers:

Name Department

(a)

(b)

(c)

3. Funding agency: \_\_\_\_\_

4. Sponsor's Code Number (if external): \_\_\_\_\_

5. Name of contact person: \_\_\_\_\_

6. LU Code Number (issued by REC): \_\_\_\_\_

7. Project duration: \_\_\_\_\_ months/years

From: \_\_\_\_/\_\_\_\_/\_\_\_\_ to: \_\_\_\_/\_\_\_\_/\_\_\_\_ (day/month/year)

8. Total Project Cost: \_\_\_\_\_ Kes or \_\_\_\_\_ (\_\_\_\_\_)

9. Planned reporting schedule: Quarterly: \_\_\_\_ Semi-annually: \_\_\_\_ annually: \_\_\_\_

|                 | Report No. | Period covered | Date report expected |
|-----------------|------------|----------------|----------------------|
| 1 <sup>st</sup> | _____      | _____          | _____                |
| 2 <sup>nd</sup> | _____      | _____          | _____                |

3<sup>rd</sup>

\_\_\_\_\_

4<sup>th</sup>

\_\_\_\_\_

\_\_\_\_\_

10. Planned disbursement schedule

|                 | Installment No | Date  | Amount |
|-----------------|----------------|-------|--------|
| 1 <sup>st</sup> | _____          | _____ | _____  |
| 2 <sup>n</sup>  | _____          | _____ | _____  |
| 3 <sup>rd</sup> | _____          | _____ | _____  |
| 4 <sup>th</sup> | _____          | _____ | _____  |
| Total           | _____          | _____ | _____  |

11. Prepared by: \_\_\_\_\_

Name

Sign

12. Approved: \_\_\_\_\_