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OFFICE OF THE VICE-CHANCELLOR

TENDER NO: LU/TEN/02/2018-2019: SUPPLY, DELIVERY, ASSEMBLY, INSTALLATION, TRAINING AND COMMISSIONING OF ENTERPRISE RESOURCE PLANNING (ERP)

Please note that there is an insertion of the word **‘TRAINING’** in the Tender Name/ Tender Description.

CLARIFICATION ON ERP TENDER REQUEST

1. Current or anticipated number of students currently enrolled – 7420 Students
2. Total number of staff? – 589 Staff.
3. Breakdown of users who will be involved in the ERP use.
 - i) Integrated Financial Management – 30 Users
 - ii) Procurement – 10 Users
 - iii) Hostels - 10 Users
 - iv) Academics - 100 Users
 - v) Students Portal – All students (7420)
 - vi) Staff portal – All staff (600)
 - vii) Human Resource & Payroll Management – 10 Users
 - viii) Library – 30 Users
 - ix) Timetabling – 5 Users

- x) Transport - 5 Users
- xi) Research – 5 Users
- xii) Medical – 25 Users
- xiii) ICT users(System Administrators) – 5 Users

NB: Users indicated for Finance, Hostels, Academics, Human resource, Library and Time tabling are mainly administrative users note that students and staff are expected to interact with the ERP system via the portals to obtain relevant reports as prescribed in the tender document technical specifications section.