

# LAIKIPIA

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# UNIVERSITY

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## HALLS DEPARTMENT

**Ref: LU/ACA/HALLS/43/VOL.1/70**

2<sup>nd</sup> March 2018

### **NOTICE TO ALL RESIDENT STUDENTS**

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#### **ROOM CLEARANCE AT THE END OF THE SEMESTER**

Clearing from the Halls of residence and rooms will be as follows;-

1. Week days only 8.30 am to 4.00 pm.
2. Venue – Halls store

#### **The following shall be the criteria of clearance:**

- Students will be cleared from the rooms they were registered in.
- The Room Keys shall be the first item to be cleared.
- Students shall be cleared from the department after returning all issued items.
- Students shall remove all personal items from the room.

#### **Penalties**

The students shall pay for lost and damaged items, graffiti in the rooms, and /or breakages e.g. wardrobe doors, room doors etc.

**NB.** All students will have to have cleared from the rooms by **10<sup>th</sup> March 2018** at 9.00 am to allow for cleaning and closing of the main doors.

Please cooperate and help the system of clearance efficient and effective.

Florence Odhiambo

#### **Senior Halls Officer**

Copy to: Finance Officer                      - Notice Board  
                  Dean of Students

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*Vision: A University for Valued Transformation of Society*

*Mission: To serve students and society through research, education, scholarship, training, outreach and consultancy*

Laikipia University is ISO 9001:2008 Certified

